

Crawford County Memorial Hospital

Board of Trustees

January 30, 2023

A meeting of the Board of Trustees of Crawford County Memorial Hospital was held on Monday, January 30, 2023, in Hospital Board Room D at Crawford County Memorial Hospital, Denison, Iowa, and via WebEx.

Present on site during the meeting were Jay Mendlik, Tom Gustafson, David Reisz, Sid Leise, Amy Schultz, Heather Rasmussen (Chief Quality & Ancillary Services Officer), Jason Franklin (CNO), Rachel Melby (CFO), Erin Muck (CEO) and Heather Wight (Recorder). In addition, Carmen Swertzic, Tiffany Ransom (Patient Access Manager left at 6:12), Abby Houston (Nurse Director of Surgical Services left at 6:45), Dan Mundt (Denison Bulletin & Review), Ed Cutler (Director of Anesthesia), Terry Welker (HR), Don Luensmann (Executive Director of Marketing & Development arrival at 5:50 and left at 6:44). Not in attendance was Dr. David Wright (Chief of Staff).

Present via WebEx was Rich Knowles.

CALL TO ORDER: The Board of Trustees meeting was called to order at 5:30 p.m. by Mendlik.

APPROVAL OF PREVIOUS MONTH'S MINUTES

A motion was made by Gustafson, second by Reisz, to approve the December 19, 2022, minutes as presented. Motion carried unanimously.

QUALITY CARE AND SERVICES

Quality Committee Report

- Rasmussen gave a brief update of the Quality Committee activities.
- Recommend Board action regarding Medical Staff Accountable Care Committee recommendations for approval of Medical Staff privileges and appointment/re-appointment applications.

Medical Staff Report

Rasmussen gave a summary of the recent Medical Staff meeting.

Conflict-of-Interest Statement Resolution

Muck reviewed the Conflict-of-Interest Statement Resolution.

A motion was made by Leise, second by Schultz, to approve the Conflict-of-Interest Statement Resolution. Motion carried unanimously.

PATIENT EXPERIENCE

5-Star Journey Update

Franklin gave an update on the beginning of Year IV of the 5-Star Journey.

OASIS Team Update – EMR Selection

Melby gave an update on the EMR selection progress.

PEOPLE

Credentialing

A motion was made by Reisz, second by Gustafson, to approve Medical Staff privileges of physician Colin Thompson and appointment application as presented. Motion carried unanimously.

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GROWTH

Department Reports

Surgery

Cutler gave a summary of the anesthesiologists on staff and services offered. Houston shared the surgery services offered and DO IT projects that the surgery department has been working on.

Revenue Cycle

Melby shared updates on the projects that Revenue Cycle has been working on. Ransom spoke on the adjustments being made to comply with the No Surprise Billing Act.

CEO Report

Muck gave a summary of her CEO report.

FINANCIAL STABILITY

Tax Budget

Melby shared data comparing CCMH to other public hospitals concerning tax asking rates. Luensmann explained the levy rate in comparison to cost.

A motion was made by Gustafson, second by Schultz, to approve the tax asking rate of \$1.56739 per \$1,000 of assessed value and hearing date of February 27, 2023 @ 5:30 p.m. Motion carried unanimously.

Finance Committee Report

1. Total Payroll & Accounts Payable of \$3,700,988.18 for payment.

A motion was made by Schultz, second by Reisz, to approve the financial report, total payroll, and accounts payables in the amount of \$3,700,988.18. Motion carried unanimously.

Board Chair Comments

No Board Chair comments.

EXECUTIVE SESSION PURSUANT TO IOWA CODE

Section 21.5 (1)(I) To discuss marketing and pricing strategies and proprietary information where public disclosure of such information would harm the hospital's competitive position. Open Session – Possible Action

The Board went into Closed Session at 6:53 p.m. with a motion made by Gustafson, second by Leise. Motion carried unanimously. Members present during the closed session were Amy Schultz, Sid Leise, David Reisz, Tom Gustafson, Jay Mendlik, Heather Rasmussen (Chief Quality & Ancillary Services Officer), Jason Franklin (CNO), Rachel Melby (CFO), Erin Muck (CEO) and Heather Wight (recorder). Present via Webex were Jen Albers (FORVIS arrival at 6:53 left at 7:38) and Jenine Vincent (FORVIS arrival at 6:57 left at 7:38).

A motion was made at 8:15 by Gustafson, second by Reisz, to return the Board to Open Session. Motion carried unanimously.

No action was taken.

ADJOURNMENT

A motion was made by Leise, second by Schultz, that the meeting be adjourned at 8:16 p.m. Motion carried unanimously.