

Crawford County Memorial Hospital

**Board of Trustees**

February 27, 2023

A meeting of the Board of Trustees of Crawford County Memorial Hospital was held on Monday, February 27, 2023, in Hospital Board Room D at Crawford County Memorial Hospital, Denison, Iowa, and via WebEx.

Present on site during the meeting were David Reisz, Sid Leise, Jay Mendlik, Tom Gustafson, Amy Schultz, Heather Rasmussen (Chief Quality & Ancillary Services Officer), Jason Franklin (CNO), Rachel Melby (CFO), Erin Muck (CEO), Dr. David Wright, and Brandi Mefferd (Recorder). In addition, Carmen Swertzic, Dan Mundt (Denison Bulletin & Review), Steve Kuhlman, and Bob Fink (Facilities Management).

Present via WebEx was Rich Knowles.

**CALL TO ORDER:** The Board of Trustees meeting was called to order at 5:30 p.m. by Mendlik.

**APPROVAL OF PREVIOUS MONTH'S MINUTES**

A motion was made by Gustafson, second by Reisz, to approve the January 30, 2023, minutes as presented. Motion carried unanimously.

A motion was made by Gustafson, second by Schultz, to approve the February 8, 2023, minutes as presented. Motion carried unanimously.

A motion was made by Reisz, second by Leise, to approve the February 24, 2023, minutes as presented. Motion carried unanimously.

**BUDGET HEARING FY2024**

**Fiscal Year Ending 2024 Country Property Tax Budget**

The floor was open for public input. Comments were heard from Rich Knowles.

Melby discussed Senate File 181 signed by Governor Reynolds on February 20 and its implications for CCMH.

A motion was made by Leise, second by Reisz, to approve the tax asking rate of \$1.56739 per \$1,000 of assessed value. Motion carried unanimously.

**QUALITY CARE AND SERVICES**

**Quality Committee Report**

- Rasmussen gave a brief update of the Quality Committee activities.
- Recommend Board action regarding Medical Staff Accountable Care Committee recommendations for approval of Medical Staff privileges and appointment/re-appointment applications.

**Medical Staff Report**

Dr. Wright gave a summary of the recent Medical Staff meeting.

**Compliance Training**

Rasmussen conducted annual compliance training for board members.

**PATIENT EXPERIENCE**

**5-Star Journey Update**

Franklin gave an update on the 5-Star Journey.

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**PEOPLE**

**Credentialing**

A motion was made by Reisz, second by Gustafson, to approve Medical Staff appointments and reappointments as presented. Motion carried unanimously.

**GROWTH**

**Department Reports**

• **Environmental Services**

Bob Fink, Director of Facilities Management, presented an update on environmental services. Current projects include having all EVS staff complete certification through American Hospital Association and having EVS personnel round on the med floor with patients which has proven to have a positive impact on HCAHPS scores.

• **Maintenance**

Fink discussed current projects in Maintenance, including improvements being made in several departments and basic repairs around the grounds.

**CEO Report**

Muck gave her CEO report.

- Governance Forum is April 14 & 15<sup>th</sup>. Muck is now IHA District A chair and CCMH will host the next district meeting in May. Tort Reform has passed; thank you to our local legislators for their hard work and support with this. Rural Emergency Hospital Designation and Certificate of Need are still under debate. Muck reviewed the state of healthcare from the AHA Rural Hospital Leadership conference last week.

**FINANCIAL STABILITY**

**Finance Committee Report**

1. Total Payroll & Accounts Payable of \$2,770,478.26 for payment.

A motion was made by Gustafson, second by Schultz, to approve the financial report, total payroll, and accounts payables in the amount of \$2,770,478.26. Motion carried unanimously.

**LED Lighting Capital Purchase**

A motion was made by Leise, second by Reisz, to approve the purchase of LED lighting not to exceed the amount of \$31,455.49. Motion carried unanimously.

**Disposition of Equipment**

A motion was made by Leise, second by Schultz, to approve the sale or disposal of 3 items that have been fully depreciated. Motion carried unanimously.

**COMMUNITY**

**Board Chair Comments**

Thank you to the PFAC group for their work on this project. The next meeting of the PFAC will be March 15 at 6:30PM.

**Public Comments**

The board heard comments from Rich Knowles.

**EXECUTIVE SESSION PURSUANT TO IOWA CODE**

**Section 21.5 (1)(i)** To evaluate the professional competency of an individual whose appointment, hiring, performance, or discharge is being considered when necessary to prevent needless and irreparable injury to that individual's reputation and that individual requests a closed session.

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The Board went into Closed Session at 6:58 p.m. with a motion made by Gustafson, second by Schultz. Motion carried unanimously. Members present during the closed session were Amy Schultz, Sid Leise, David Reisz, Tom Gustafson, Jay Mendlik, and Erin Muck (CEO).

A motion was made at 7:50pm by Gustafson, second by Leise, to return the Board to Open Session. Motion carried unanimously

No action was taken.

**ADJOURNMENT**

A motion was made by Leise, second by Gustafson, that the meeting be adjourned at 7:50p.m. Motion carried unanimously.