

Crawford County Memorial Hospital

**Board of Trustees**

March 27, 2023

A meeting of the Board of Trustees of Crawford County Memorial Hospital was held on Monday, March 27, 2023, in Hospital Board Room D at Crawford County Memorial Hospital, Denison, Iowa, and via WebEx.

Present on site during the meeting were David Reisz, Sid Leise, Jay Mendlik, Amy Schultz, Heather Rasmussen (Chief Quality & Ancillary Services Officer), Jason Franklin (CNO), Rachel Melby (CFO), Erin Muck (CEO), Dr. David Wright (Chief of Staff), and Heather Wight (Recorder). In addition, Carmen Swertzic, Dr. John Lothrop, Dr. John Ingram, Patrick Stevens (Director of Cardiopulmonary) and Sue Mohr (Director of Materials Management).

Present via WebEx were Tom Gustafson, Seth Englin (Graham Construction), Mark Hasek (Graham Construction), Heidi Willis (INVISION joined at 5:56), Matt Cromer (INVISION joined at 5:59), Becky Hansel (INVISION joined at 6:12), Dan Mundt (Denison Bulletin & Review) and Rich Knowles.

**CALL TO ORDER:** The Board of Trustees meeting was called to order at 5:31 p.m. by Mendlik.

**APPROVAL OF PREVIOUS MONTH'S MINUTES**

A motion was made by Gustafson, second by Reisz, to approve the February 27, 2023, minutes as presented. Motion carried unanimously.

**APPROVAL OF PREVIOUS MONTH'S SPECIAL MEETING**

A motion was made by Schultz, second by Gustafson, to approve the March 20, 2023, minutes as presented. Motion carried unanimously.

**QUALITY CARE AND SERVICES**

**Quality Committee Report**

- Rasmussen gave a brief update of the Quality Committee activities.
- Recommend Board action regarding Medical Staff Accountable Care Committee recommendations for approval of Medical Staff privileges and appointment/re-appointment applications.

**Medical Staff Report**

Dr. Wright gave a summary of the recent Medical Staff meeting.

**PATIENT EXPERIENCE**

**5-Star Journey Update**

Franklin gave an update on the 5-Star Journey.

**PEOPLE**

**Credentialing**

A motion was made by Reisz, second by Leise, to approve Medical Staff appointments of Thornberry and Reber and reappointments of Luebbert and Samuelson as presented. Motion carried unanimously.

**Mission Committee Report**

Muck shared a recap of the Mission Committee Report.

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**GROWTH**

**Department Reports**

- **Respiratory Therapy**

Stevens shared the progress of quality improvement projects that he is working on.

- **Rehab Services**

Tabled until next month.

**CEO Report**

Muck gave a summary of her CEO report.

**FINANCIAL STABILITY**

**Finance Committee Report**

1. Total Payroll & Accounts Payable of \$2,691,516.88 for payment.

A motion was made by Leise, second by Reisz, to approve the financial report, total payroll, and accounts payables in the amount of \$2,691,516.88. Motion carried unanimously.

**COMMUNITY**

**Board Chair Comments**

Mendlik shared that we have some work to do but our progress is looking good. Mendlik instructed administration to review policy 105.00 and revise per governance regulations and present to Mission Committee next month.

**Public Comments**

The board heard comments from Rich Knowles.

**EXECUTIVE SESSION PURSUANT TO IOWA CODE**

**Section 21.5 (1)(I) To discuss marketing and pricing strategies and proprietary information where public disclosure of such information would harm the hospital's competitive position. Open Session – Possible Action**

The Board went into Closed Session at 6:02 p.m. with a motion made by Gustafson, second by Schultz. Motion carried unanimously. Members present during the closed session were David Reisz, Sid Leise, Jay Mendlik, Amy Schultz, Heather Rasmussen (Chief Quality & Ancillary Services Officer), Jason Franklin (CNO), Rachel Melby (CFO), Erin Muck (CEO), Dr. David Wright (Chief of Staff), and Heather Wight (Recorder). In addition, Tom Gustafson, Seth Englin (Graham Construction), Mark Hasek (Graham Construction), Heidi Willis (INVISION), Matt Cromer (INVISION), Becky Hansel (INVISION joined at 6:12) attended via Webex.

A motion was made at 7:32 pm by Gustafson, second by Schultz, to return the Board to Open Session. Motion carried unanimously.

A motion was made by Reisz, second by Leise, to approve the schematic design phase with INVISION and Graham Construction and grant Erin Muck permission to sign appropriate contracts contingent upon USDA approval. Motion carried unanimously.

**ADJOURNMENT**

A motion was made by Schultz, second by Reisz, that the meeting be adjourned at 7:34 p.m. Motion carried unanimously.