

## Crawford County Memorial Hospital

### Board of Trustees

April 24, 2023

A meeting of the Board of Trustees of Crawford County Memorial Hospital was held on Monday, April 24, 2023, in Hospital Board Room D at Crawford County Memorial Hospital, Denison, Iowa, and via WebEx.

Present on site during the meeting were David Reisz, Vernon Sid Leise, Jay Mendlik, Amy Schultz, Tom Gustafson, Heather Rasmussen (Chief Quality & Ancillary Services Officer), Rachel Melby (CFO), Erin Muck (CEO), Dr. David Wright (Chief of Staff left at 6:25), and Heather Wight (Recorder). In addition, Kelby Eck (Nurse Director of Emergency Services), Cori Rayevich (Emergency Services Coordinator), Kelly Wieman (Director of Rehab Services), Angie Andersen (Director of Information Technology), Sue Mohr (Director of Materials Management), and Carmen Swertzic. Unable to attend was Jason Franklin, CNO.

Present via WebEx was Rich Knowles.

**CALL TO ORDER:** The Board of Trustees meeting was called to order at 5:31 p.m. by Mendlik.

### APPROVAL OF PREVIOUS MONTH'S MINUTES

A motion was made by Gustafson, second by Leise, to approve the March 27, 2023, minutes as presented. Motion carried unanimously.

### QUALITY CARE AND SERVICES

#### Quality Committee Report

- Muck gave a brief update of the Quality Committee activities.
- Recommend Board action regarding Medical Staff Accountable Care Committee recommendations for approval of Medical Staff privileges and appointment/re-appointment applications.

#### Medical Staff Report

Dr. Wright gave a summary of the recent Medical Staff meeting.

### PATIENT EXPERIENCE

#### 5-Star Journey Update

Muck gave an update on the 5-Star Journey.

### PEOPLE

#### Credentialing

A motion was made by Reisz, second by Schultz, to approve Medical Staff appointments of Kane, Cook and Harty and reappointments of West, Kelley, Linde, and Wright as presented. Motion carried unanimously.

#### Mission Committee Report

Muck shared a recap of the Mission Committee Report.

### GROWTH

#### Department Reports

- **Rehab Services**  
Wieman reviewed the staff, duties and services offered by the rehab services department.
- **IT**  
Andersen shared details of the information technology department staff, responsibilities, and current projects.
- **Emergency Services**  
Eck shared the recent accomplishments of the emergency department and recently completed DO IT projects.  
Rayevich shared projects and statistics of the EMS department.

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**CEO Report**

Muck gave a summary of her CEO report.

**FINANCIAL STABILITY**

**Finance Committee Report**

1. Total Payroll & Accounts Payable of \$2,830,658.19 for payment.

A motion was made by Gustafson, second by Leise, to approve the financial report, total payroll, and accounts payables in the amount of \$2,830,658.19. Motion carried unanimously.

**FY23 County Budget Review**

Melby shared the recommended county budget amendment for the FY23 county budget.

A motion was made by Leise, second by Gustafson, to amend the FY23 county budget and set the hearing date for May 22, 2023. Motion carried unanimously.

**COMMUNITY**

**Board Chair Comments**

Mendlik shared details from his recent visit to the Western Iowa Tech Community College Denison Campus and their expansion projects.

**Policy 105.00 Board of Trustees Public Access Policy**

Mendlik shared the changes to the public access policy.

A motion was made by Reisz, second by Schultz, to approve recommended changes to Policy 105.00 Board of Trustees Public Access Policy. Motion carried unanimously.

**Public Comments**

The board heard comments from Rich Knowles.

**ADJOURNMENT**

A motion was made by Gustafson, second by Schultz, that the meeting be adjourned at 6:44 p.m. Motion carried unanimously.