

Crawford County Memorial Hospital

## **Board of Trustees**

May 22, 2023

A meeting of the Board of Trustees of Crawford County Memorial Hospital was held on Monday, May 22, 2023, in Hospital Board Room D at Crawford County Memorial Hospital, Denison, Iowa, and via WebEx.

Present on site during the meeting were David Reisz, Vernon Sid Leise, Jay Mendlik, Amy Schultz, Heather Rasmussen (Chief Quality & Ancillary Services Officer), Rachel Melby (CFO), Erin Muck (CEO), Dr. David Wright (Chief of Staff left at 5:44), and Heather Wight (Recorder). In addition, Chuck Tasler (Materials Management Clerk left at 6:03), Brooke Tasler (Director of Nutrition Services left at 6:03), Sue Mohr (Director of Materials Management), Andrew Segebart (Director of Pharmacy left at 5:48), Terry Welker (Executive Director of Human Resources).

Present via WebEx were Rich Knowles and Tom Gustafson.

**CALL TO ORDER:** The Board of Trustees meeting was called to order at 5:35 p.m. by Mendlik.

### **APPROVAL OF PREVIOUS MONTH'S MINUTES**

A motion was made by Gustafson, second by Reisz, to approve the April 24, 2023, minutes as presented. Motion carried unanimously.

### **QUALITY CARE AND SERVICES**

#### **Quality Committee Report**

- Rasmussen gave a brief update of the Quality Committee activities.
- Recommend Board action regarding Medical Staff Accountable Care Committee recommendations for approval of Medical Staff privileges and appointment/re-appointment applications.

#### **Antibiotic Stewardship Program**

Segebart shared details of the Antibiotic Stewardship Program.

A motion was made by Leise, second by Schultz to approve Andrew Segebart as lead and approval of the Antibiotic Stewardship Program. Motion carried unanimously.

#### **Medical Staff Report**

Dr. Wright gave a summary of the recent Medical Staff meeting.

### **PATIENT EXPERIENCE**

#### **5-Star Journey Update**

Muck gave an update on the 5-Star Journey.

### **PEOPLE**

#### **Credentialing**

A motion was made by Reisz, second by Leise, to approve Medical Staff reappointments of Baum, Schuur, Luft, Berens-Brownmiller, Carson and Kierscht as presented. Motion carried unanimously.

#### **Mission Committee Report**

Muck shared a recap of the Mission Committee Report.

### **GROWTH**

#### **Department Reports**

- **Dietary**

B Tasler shared the services offered by the dietary department and their current goals.

Crawford County Memorial Hospital

**Board of Trustees**

May 22, 2023

- **Purchasing**

Mohr and C Tasler shared their progress on process prep for when the new EMR is implemented.

**CEO Report**

Muck gave a summary of her CEO report including the Pediatric Ready Hospital designation & EMS week activities.

**FINANCIAL STABILITY**

**Finance Committee Report**

1. Total Payroll & Accounts Payable of \$3,193,688.29 for payment.

A motion was made by Schultz, second by Leise, to approve the financial report, total payroll, and accounts payables in the amount of \$3,193,688.29. Motion carried unanimously.

**Ambulance Capital Purchase Update**

Melby shared cost increase for the previously approved purchase of the two ambulances.

A motion was made by Reisz, second by Gustafson, to approve the updated capital purchase price of the two new ambulances of \$223,798. Motion carried unanimously.

**Bladder Scanner Capital Purchase Update**

Melby shared cost increase for the previously approved purchase of the bladder scanner.

A motion was made by Leise, second by Schultz, to approve the updated capital purchase price of the bladder scanner not to exceed \$11,000. Motion carried unanimously.

**FY23 Budget Amendment & Public Hearing Update**

Melby shared the public hearing reschedule date due to a publication error.

**FY24 Operating and Capital Budget – Discussion / Action**

Melby detailed the FY24 Operating and Capital budgets.

A motion was made by Gustafson, second by Reisz, to approve both the FY2024 Capital and Operating Budgets as proposed. Motion carried unanimously.

**COMMUNITY**

**Board Chair Comments**

Mendlik shared the recent accomplishments of CCMH staff, especially in the emergency department, and the continued good work they are doing.

**ADJOURNMENT**

A motion was made by Leise, second by Schultz, that the meeting be adjourned at 6:26 p.m. Motion carried unanimously.