

Crawford County Memorial Hospital

## **Board of Trustees**

June 26, 2023

A meeting of the Board of Trustees of Crawford County Memorial Hospital was held on Monday, June 26, 2023, in Hospital Board Room D at Crawford County Memorial Hospital, Denison, Iowa, and via WebEx.

Present on site during the meeting were David Reisz, Vernon Sid Leise, Tom Gustafson, Amy Schultz, Heather Rasmussen (Chief Quality & Ancillary Services Officer), Rachel Melby (CFO), Erin Muck (CEO), and Heather Wight (Recorder). In addition, Dan Mundt (arrival at 5:44 and left at 6:05), Dana Neemann (Nurse Director of Education & Patient Experience left at 6:05), Don Luensmann (Executive Director of Marketing & Development left at 6:05) and Terry Welker (Executive Director of Human Resources left at 6:05). Not in attendance were Jay Mendlik and Dr. David Wright (Chief of Staff).

Present via WebEx were Mark Hasek (Graham Construction), Matt Cramer (INVISION joined at 5:36). Becky Hansel (INVISION joined at 5:40) and Heidi Willis (INVISION joined at 5:48).

**CALL TO ORDER:** The Board of Trustees meeting was called to order at 5:32 p.m. by Leise.

### **APPROVAL OF PREVIOUS MONTH'S MINUTES**

A motion was made by Gustafson, second by Reisz, to approve the May 22, 2023, minutes as presented. Motion carried unanimously.

### **APPROVAL OF PREVIOUS MONTH'S MINUTES – Special Meeting**

A motion was made by Reisz, second by Schultz, to approve the May 30, 2023, minutes as presented. Motion carried unanimously.

## **QUALITY CARE AND SERVICES**

### **Quality Committee Report**

- Rasmussen gave a brief update of the Quality Committee activities.
- Recommend Board action regarding Medical Staff Accountable Care Committee recommendations for approval of Medical Staff privileges and appointment/re-appointment applications.

### **Medical Staff Report**

Muck gave a summary of the recent Medical Staff meeting.

## **PATIENT EXPERIENCE**

### **5-Star Journey Update**

Muck gave an update on the 5-Star Journey.

## **PEOPLE**

### **Credentialing**

A motion was made by Gustafson, second by Schultz, to approve Medical Staff appointment of Cypher and the reappointments of Cox, Javadzadeh, Menolascino and Nester as presented. Motion carried unanimously.

### **Mission Committee Report**

Muck shared a recap of the Mission Committee Report.

## **GROWTH**

### **Department Reports**

- **Education / Patient Experience**

Neemann shared some of community education opportunities that CCMH participates and leads including Spanish CPR classes.

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• **Marketing**

Luensmann shared some of the internal and external marketing activities and promotions.

**CEO Report**

Muck gave a summary of her CEO report.

**FINANCIAL STABILITY**

**Finance Committee Report**

1. Total Payroll & Accounts Payable of \$2,689,085.63 for payment.

A motion was made by Schultz, second by Reisz, to approve the financial report, total payroll, and accounts payables in the amount of \$2,689,085.63. Motion carried unanimously.

**COMMUNITY**

**Ambulance Transfer**

Muck shared that CCMH will be donating the 2015 ambulance to Kiron EMS.

A motion was made by Gustafson, second by Reisz, to approve Erin Muck to sign the intergovernmental asset transfer agreement. Motion carried unanimously.

**Board Chair Comments**

Leise spoke on how Crawford County Memorial Hospital and the community have done a good job of working together to improve their relationships.

**EXECUTIVE SESSION PURSUANT TO IOWA CODE**

Section 21.5 (1)(I) To discuss marketing and pricing strategies and proprietary information where public disclosure of such information would harm the hospital's competitive position. Open Session – Possible Action

The Board went into Closed Session at 6:05 p.m. with a motion made by Schultz, second by Reisz. Motion carried unanimously. Members present during the closed session were David Reisz, Vernon Sid Leise, Tom Gustafson, Amy Schultz, Rachel Melby (CFO), Erin Muck (CEO), Heather Rasmussen (Chief Quality & Ancillary Services Officer), and Heather Wight (rcdr).

Present via Webex were Mark Hasek (Graham Construction), Matt Cramer (INVISION). Becky Hansel (INVISION) and Heidi Willis (INVISION).

A motion was made at 6:27 p.m. by Gustafson, second by Schultz, to return the Board to Open Session. Motion carried unanimously.

No action was taken.

**ADJOURNMENT**

A motion was made by Leise, second by Gustafson, that the meeting be adjourned at 6:27 p.m. Motion carried unanimously.