

Crawford County Memorial Hospital

**Board of Trustees**

July 31, 2023

A meeting of the Board of Trustees of Crawford County Memorial Hospital was held on Monday, July 31, 2023, in Hospital Board Room D at Crawford County Memorial Hospital, Denison, Iowa, and via WebEx.

Present on site during the meeting were David Reisz, Vernon Sid Leise, Amy Schultz, Heather Rasmussen (Chief Quality & Ancillary Services Officer), Rachel Melby (CFO), Erin Muck (CEO), Dr. David Wright (Chief of Staff), and Heather Wight (Recorder). In addition, Dr. John Ingram, Dustin Durbin (Volunteer Services & Community Outreach Coordinator), DeAnn Reetz (Manager of Good Samaritan Thrift Shop), Ben Swertzic and Carmen Swertzic. Not present was Tom Gustafson.

Present via WebEx were Jay Mendlik and Rich Knowles (left at 6:05)

**CALL TO ORDER:** The Board of Trustees meeting was called to order at 5:30 p.m. by Leise.

**APPROVAL OF PREVIOUS MONTH'S MINUTES**

A motion was made by Schultz, second by Reisz, to approve the June 26, 2023, minutes as presented. Motion carried unanimously.

**COMMUNITY**

**Public Comments**

The Board heard comments from Rich Knowles.

**Board Chair Comments**

Leise spoke on the benefits of the community wellness center.

**Community Wellness Center**

Muck and Mendlik shared the current standing of fundraising for the community wellness center and the request of the public entities to consider increasing their donations.

A motion was made by Mendlik, second by Reisz, to approve the four-year donation schedule in the amount of \$500,000 by the following schedule: \$280,000 year one, \$80,000 year 2, and \$70,000 year 3 and 4. Motion carried unanimously.

Role call vote ayes: Mendlik, Reisz, Schultz, Leise

**QUALITY CARE AND SERVICES**

**Quality Committee Report**

- Rasmussen gave a brief update of the Quality Committee activities.
- Recommend Board action regarding Medical Staff Accountable Care Committee recommendations for approval of Medical Staff privileges and appointment/re-appointment applications.

**Medical Staff Report**

Wright gave a summary of the recent Medical Staff meeting.

**PATIENT EXPERIENCE**

**5-Star Journey Update**

Muck gave an update on the 5-Star Journey.

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**PEOPLE**

**Credentialing**

A motion was made by Reisz, second by Schultz, to approve Medical Staff reappointments of Cutler, Brown, Johannsen, Peterson-Jones and Haines as presented. Motion carried unanimously.

**Mission Committee Report**

Muck shared a recap of the Mission Committee Report.

**GROWTH**

**Department Reports**

- **Thrift Shop**  
Reetz shared the current plan to give the store more floor space and thier outreach activities within the community.
- **Volunteer Services**  
Durbin shared details of the transportation service, SHIP, Blood Mobile and the Auxillary gift shop.

**CEO Report**

Muck gave a summary of her CEO report. The meeting call in option used during COVID will no longer be available unless needed outside presenters or board members. Members of the community are invited onsite.

**FINANCIAL STABILITY**

**Finance Committee Report**

1. Total Payroll & Accounts Payable of \$3,596,499.25 for payment.

A motion was made by Reisz, second by Schultz, to approve the financial report, total payroll, and accounts payables in the amount of \$3,596,499.25. Motion carried unanimously.

**ADJOURNMENT**

A motion was made by Schultz, second by Reisz, that the meeting be adjourned at 6:19 p.m. Motion carried unanimously.